

**CONTRA COSTA COLLEGE
CURRICULUM INSTRUCTION COMMITTEE MEETING MINUTES**

Purpose: College Curriculum Approval Process (sub-committee of Academic Senate)

Date: Monday, January 28, 2013

Scheduled Time: 2:15 p.m. – 4:00 p.m.

Location: AA-216

• **MEETING CALLED TO ORDER:**

Those in attendance were: Kenyetta Tribble (Chair), Shondra West (Instruction Office), Robert Webster (SS), Agustin Palacios (NSAS), Julie Shieh-Cook (LAVA), Andrew Kuo (LAVA), Vern Cromartie (NSAS), Jason Berner (LA) Terence Elliott (Dean)

Absent: Norma Valdez-Jimenez (SS), John Diestler (LA), Erlinda Vance (ASU)

Guests in attendance were: Joe Ledbetter, Tom Murphy

• **APPROVAL OF AGENDA:**

The agenda was approved.

• **APPROVAL OF MINUTES:**

Minutes of December 10, 2012 were approved.

• **DISTANCE EDUCATION:**

BIOSC 172

REVISION: New Distance Ed Supplemental Information form.

ACTION: Tabled

CONDITIONS: Lack of information/clarification. No representation from department or Distance Ed.

NOTE: The committee asked for an additional checkbox that would indicate an update to the new supplement form for an existing distant education course. It was also discussed that orientations can't be mandatory for 100% online courses.

• **NEW EXPERIMENTAL/VARIABLE TOPIC 100 COURSE/S:**

COMP 100A Introduction to Computer Science

DISCIPLINE: Computer Science

HOURS: Lab: 54 Lab: 54

UNITS: 4

GRADE TYPE: SC

ACTION: Approval

NOTE: The text, "Blown to Bits..." which although dated 2008, is a free online text that is updated regularly and is used by a similar course taught at UC Berkeley. This course is elected for CCC degree credit and is not CSU transferable.

NOTE: Line 13 (CSU transfer information) and repeatability should be removed from the Variable Topic form and the Administrative Info. section. SAM Code and "Additional criteria needed" need to be separated in Admin. Info. Section.

• **NEW CERTIFICATE:**

Chemistry Certificate of Achievement

REQUIRED COURSES: CHEM 120,121, 226, 226, MATH 190

UNIT VALUE: 25

ACTION: Approved to go to Educational Planning (which meets only once a year) in October, per Shondra.

• **ANNOUNCEMENTS/OPEN DISCUSSION:**

Accreditation Kenyetta reminded the members to review the standard and bring ideas to the next meeting.

AA/AS-T Kenyetta reported that by Fall 2013 the State Chancellor's Office expects 80% of CCC programs to have transfer degrees. We offer 15 of the 22 approved TMCs (Transfer Model Curriculum). We have two active degrees which are Communication and Administration of Justice. There are ten more in progress for approval this semester. Kenyetta asked Vern to work with Michel on the Social Science research course needed for The Sociology and Psychology AA-T degrees.

Repeatability Title V revisions are removing repeatability except for:

- Courses required for a major at CSU or UC
- Inter-collegiate, or academic/debate, etc. teams
- DSPS
- Recertification
- Non Credit
- Active service exemption
- Active participatory courses
- Remediation (due to substandard grade)

Pre/Co-requisite/Advisory Validation Form Any course can have an English or Math pre-requisite using content validity vs statistical analysis. The entrance and exit skills must be validated.

Common Core will be added to an agenda next month. Terence will send out information on this prior to the next meeting.

Conditionally Approved CIC Proposals will be kept on the agenda until approved. There may be a limit on how long a proposal can remain conditionally approved before it is required to be placed back on the agenda as a new agenda item. In the past, there was a one-week time limit given before the course lost its conditional approval status and had to be returned as a new proposal.

• **PRESENTATIONS FROM PUBLIC:**

There were no presentations from the public.

• **THE FOLLOWING PROPOSALS MET CONDITIONS AND ARE APPROVED:**

The approved items will be listed on all agendas from now on.

• **ADJOURNMENT:**

The meeting was adjourned at 4:15 p.m. The next meeting is scheduled for February 11.